

Paper submission guidelines for LNICST

Submission Instructions (to ASSYST – ICST Paper Submission and Review System)

1. Go to www.assyst-online.org
2. Select Option number one to [Log In](#)
3. If you are not a registered user yet, you may choose to register on this page. (Your password will be e-mailed to you)
4. If you are registered user already, log in with your e-mail and password.
5. Click on 'Submit a paper' link in the header menu.
6. Select appropriate conference from the list and click on “Submit a paper” on the right hand side, next to the tile of the conference.
7. Select the paper type you wish to submit to, and click on “NEXT”
 - a. Full Paper
 - b. Short Paper
 - c. Invited Paper
8. Fill in the details of your paper (title, abstract) and select the primary and secondary topics from the menu. Click on 'Next'
 - a. **IMPORTANT:** Your paper will be assigned to reviewers based on the topic information and abstract you provide here!
9. Check the details of your paper. If everything is correct, click on 'Submit'
10. If you want to modify anything on your paper, you can use the following functions (icons) in the Actions column: Edit submission, Add/Remove authors, Upload manuscript, Remove submission
11. When all the data are uploaded and in the correct format, please, click on the icon that says “Upload manuscript”
12. Here you can upload your paper by using the “Browse” button
 - a. **IMPORTANT:** You can only upload .pdf files here
13. After you have successfully uploaded your paper, you will see the list of your papers as well as their statuses. You may modify and re-upload new versions of your papers before the review phase starts. After the reviewers have started to review your paper(s), you cannot make any further changes.
14. Once your paper has been reviewed and accepted, you will receive a notification via e-mail
15. If your paper is accepted and you receive the notification e-mail with the detailed result of the review. Please, consider the comments and prepare your camera ready paper accordingly.
16. For uploading the Camera Ready version of your accepted Paper, please follow the “Instructions on Uploading Your Camera-Ready paper” on the conference website.